



**TOWN COUNCIL
WATERTOWN, CONNECTICUT
TUESDAY, SEPTEMBER 21, 2026
SPECIAL TOWN MEETING – 6:45 P.M.
REGULAR MEETING – 7:00 P.M.**

AGENDA

**WATERTOWN TOWN HALL
TOWN COUNCIL CHAMBERS
61 ECHO LAKE RD.
WATERTOWN, CT 06795**

1. Call Meeting to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Executive Session: Discussion in executive session concerning strategy and negotiations with respect to pending claims, including proposed demand letters and potential claims involving the City of Waterbury and the Watertown Fire District.
5. Public Participation.

The Town Council invites the public to speak during Public Participation. Please complete and submit a *Watertown Town Council Public Participation* form if you wish to speak at the meeting. Copies are available on the Town's website and at the meeting. Speakers are limited to three minutes each.

6. Minutes.
 - a. September 8, 2026 – Regular Meeting.
 - b. September 8, 2026 – Special Town Meeting
7. Chairman's Report.
 - a. Correspondence.
 1. Resignation from Catarina DeVito as a member of the Economic Development Commission, dated September 18, 2026.
8. Staff Reports.

- a. Town Manager.
 - b. Finance Director
- 9. Subcommittees.
- 10. New Business.
 - a. Discussion and possible action on pending claims, including proposed demand letters and potential claims involving the City of Waterbury and the Watertown Fire District.
 - b. Follow up discussion regarding the RFP for Town Attorney interviews held on September 10, 2026.
 - c. Consider a resolution authorizing the transfer of funds between line items for Fiscal Year 2025-2026.
 - d. Consider a resolution authorizing an appropriation from the General Fund for tax refunds.
 - e. Consider a resolution authorizing the payment of tax refunds.
- 11. Adjournment.

**THIS MEETING WILL BE AN IN-PERSON MEETING AND WILL ALSO BE AVAILABLE
VIA ZOOM IN LISTEN ONLY MODE**

**A LINK WILL BE POSTED ON THE DAY OF THE MEETING
PLEASE SEE WWW.WATERTOWNCT.ORG
UNDER THE CALENDAR OF MEETINGS**



**WARNING AND NOTICE
TOWN OF WATERTOWN, CONNECTICUT
SPECIAL TOWN MEETING
September 21, 2026**

The legal voters of the Town of Watertown and those entitled to vote in Town Meeting are hereby WARNED AND NOTIFIED of a Special Town Meeting to be held on September 21, 2026 at 6:45 p.m. in the Town Council Caucus Room, to consider approval of an appropriation in the amount of \$142,921 from the General Fund for the purchase of a Senior Transportation Mini-bus. The purchase will be offset by a 2024 CTDOT Section 5310 Transportation Grant, with the Town responsible for twenty percent, or \$30,330, and the grant covering eighty percent, or \$112,888.

A link to view the special town meeting will be posted on the Town of Watertown website www.watertownct.org on the date of the meeting.

Anyone wishing to vote at the Special Town Meeting must attend in person. Anyone wishing to provide comments for the meeting may do so by emailing towncouncil@watertownct.org or by mail to Watertown Town Council, 61 Echo Lake Rd., Watertown, CT 06795 and must be received by 2:00 p.m. Monday, September 21, 2026.

If you require a translator, or accommodations for a hearing impairment or other accommodation, contact the Town of Watertown at 860-945-5255.

Dated at Watertown, Connecticut this 10th day of September, 2026.

Mark A. Raimo, Town Manager

RETURN OF
WARNING AND NOTICE
TOWN OF WATERTOWN, CONNECTICUT
SPECIAL TOWN MEETING

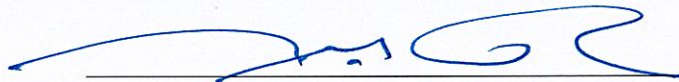
I hereby certify that on September 10, 2026 I left a duplicate copy of the attached WARNING AND NOTICE of a Special Town Meeting of the Town of Watertown, Connecticut, to be held on September 21, 2026 with Lisa Dalton Town Clerk.

I further certify that on September 10, 2026 I caused a copy of said Warning and Notice to be published in the *REPUBLICAN AMERICAN* Newspaper which has a substantial circulation in said Town and placed upon the Town of Watertown website under Legal Notices.

I further certify that on September 10, 2026 I caused to be set upon the signpost nearest the office of the Town Clerk and all other places with signposts designated by the Town, a written copy of said Warning and Notice signed by me as Town Manager.

I further certify that all the above acts were done at least five (5) days before the holding of the Special Town Meeting on September 21, 2026.

Dated at Watertown, Connecticut this 10th day of September, 2026.



Mark A. Raimo, Town Manager

TOWN CLERK'S CERTIFICATION
AS TO WARNING AND RETURN OF WARNING

I hereby certify that the attached WARNING AND NOTICE of the foregoing RETURN OF WARNING are duly recorded in the records of the Town of Watertown, Connecticut and that Mark A. Raimo was Town Manager of the Town of Watertown on the date the WARNING and RETURN OF WARNING were signed.

Dated at Watertown, Connecticut this 10th day of September, 2026.



Lisa Dalton, Town Clerk

Lisa Dalton

From: Lisa Dalton
Sent: Friday, September 18, 2026 8:04 AM
To: Lisa Dalton
Subject: FW: Catarina Divito - Resignation From EDC

From: Catarina DiVito <catarinadivito@gmail.com>
Sent: Wednesday, 09 September 2026 18:19:29
To: Daniel DiVito <drenovationsllc@gmail.com>; Day Palmer <Day111160@optonline.net>; lisabiellodalton@yahoo.com <lisabiellodalton@yahoo.com>; Joseph McGrail <Jjmcgrail53@hotmail.com>
Subject: Catarina Divito - Resignation From EDC

Dear Chairman of the WRTC, Chairman of EDC and supporting members,

Please accept this letter as formal notice of my resignation from the Economic Development Commission, effective following my final meeting in December 2026.

After nearly six years of service, I have decided that the time is right for me to step away from the Commission and potentially explore other opportunities to serve through different boards and commissions.

It has truly been an honor and a privilege to serve on the Economic Development Commission. I am grateful for the opportunity to have contributed to the important work of supporting economic growth, development, and the continued advancement of the Water-Oak community. I have greatly valued the experience, the relationships formed, and the opportunity to work alongside individuals who share a commitment to the future of our community.

I will continue to fully participate in the Commission through my final meeting in December 2026 and will do whatever I can to help ensure a smooth transition.

I wish the Commission, its members, and all of Water-Oak continued success, progress, and development in the years ahead. I look forward to remaining involved in our community and hope to find new opportunities to contribute and serve in the future and tend to some personal aspects of my life.

Thank you again for the opportunity to serve.

With sincere appreciation,

Catarina DiVito

RECEIVED
TOWN CLERK'S OFFICE
SEP 18 2026 11:26 AM
Lisa Dalton
TOWN CLERK



RESOLUTION

WHEREAS, expenses in the 2025-26 fiscal year require the transfer of funds:

NOW THEREFORE BE IT RESOLVED, by vote of the Watertown Town Council, that the following actions are taken relative to the transfer of funds as follows

GENERAL FUND

No. 16

From:

010.50120.011.1654.9010	INTERN	\$ 7,100.00
010.50130.011.0000.9010	OVERTIME	\$ 7,359.24
010.50310.011.0000.9010	PROF & TECH SERVICES	\$ 11,259.84
010.50110.006.0038.9010	BOOKKEEPER I	\$ 12,344.35
010.50110.023.0074.9010	ASST ANIMAL CTRL OFFICER	\$ 7,018.92
010.50110.015.0023.9010	ASST BUILDING OFFICIAL	\$ 12,550.46
010.50110.011.0019.9010	ZONING ENFORCEMENT OFFICER	\$ 20,480.78
010.50110.016.2298.9010	DEPUTY FIRE MARSHAL	\$ 21,260.80
010.50323.014.0000.9010	UTILITIES - ELECTRIC	\$ 46,307.83
010.50480.040.0206.9010	FUEL INVENTORY	\$ 12,381.05
		<u>\$ 158,063.27</u>

To:

010.50110.020.0057.9010	PATROL OFFICERS	158,063.27
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**ADD'L SPECIAL ACCOUNT EXPENSE ADJUSTMENTS
FOR FY 2025-2026 TO CLOSE OUT THE FISCAL YEAR**

SPECIAL FUND 015

No. 17

FROM:

015.50318.074.0356.9015	INFILTRATION INFLOW	\$ 50,000.00
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TO:

015.50318.074.0356.9015	MAINT NOT BUILDINGS	\$ 50,000.00
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**ADD'L SPECIAL ACCOUNT EXPENSE ADJUSTMENTS
FOR FY 2025-2026 TO CLOSE OUT THE FISCAL YEAR**

SPECIAL FUND 074**No. 18****FROM:**

074.50310.123.0080.9074	GOLF PRO	\$2,081.72
074.50430.123.1866.9074	CHEMICALS/GOLF COURSE	\$2,206.44
074.50317.123.0000.9074	MAINT LAND & BUILDINGS	\$ 5,250.00
074.50317.123.1861.9074	MT BLDG/PRO SHOP	\$ 7,046.00
074.50130.123.0000.9074	OVERTIME	\$ 16,897.09
074.50110.123.0050.9074	LABORER	\$ 16,994.05
074.50322.123.0289.9074	GOLF CART LEASE	\$ 16,956.76
074.50435.123.0000.9074	AGRICULTURAL & BOTANICAL	\$ 7,966.96
074.50310.123.2820.9074	PESTICIDES	\$ 8,050.61
		<u>\$ 83,449.63</u>

TO:

074.50110.123.0049.9074	WORKING FOREMEN	\$ 31,805.99
074.50720.123.2405.9074	CREDIT CARD FEES	\$ 14,390.65
074.50720.123.0251.9074	STATE OF CONN. SALES TAX	\$ 13,172.00
074.50310.123.1502.9074	GOLF PRO CART COMMISSION	\$ 8,437.00
074.50125.123.0082.9074	TEMPORARY SALARIES	\$ 7,917.75
074.50220.123.0000.9074	EMPLOYEE'S RETIREMENT	\$ 7,726.24
		<u>\$ 83,449.63</u>

Dated at Watertown, Connecticut this 21st day of September, 2026.

Jonathan Ramsay, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on September 21, 2026 the foregoing resolution was moved for adoption by Councilman/Councilwoman _____. The motion was supported by Councilman/Councilwoman _____.

Motion declared adopted.

Susan King, Clerk
Watertown Town Council



Town Council
Regular Meeting 09.21.2026
Item: 10 (d)

RESOLUTION

WHEREAS, taxpayers have applied for Tax Refunds pursuant to Connecticut General Statutes, Refund of Excess Payments; and

WHEREAS, the Tax Collector certified the refunds in accordance with the provisions of Refund Statutes; and

WHEREAS, to refund taxpayers monies must be appropriated into the budget line item to expend the funds.

NOW THEREFORE BE IT RESOLVED, that the Town Council appropriates \$12,475.70 to line item 010.50341.043.0102.9010 from the General Fund for tax refunds.

Dated at Watertown, Connecticut this 21st day of September, 2026

Jonathan Ramsay, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on September 21, 2026 the foregoing resolution was moved for adoption by Councilman/Councilwoman _____.
The motion was supported by Councilman/Councilwoman _____.

Motion declared adopted.

Susan King, Clerk
Watertown Town Council



Town Council
Regular Meeting 09.21.2026
Item: 10 (e)

RESOLUTION

WHEREAS, taxpayers have made applications for property tax refunds in accordance with C.G.S. Sections *Refunds of Excess Payment*:

WHEREAS, per State Statute, the Tax Collector shall, after examination of such application, refer the same, with recommendations thereon, to the Town Council, and shall certify to the amount of refund, if any, to which the applicant is entitled.

WHEREAS, upon receipt of such application and certification, the Town Council shall draw an order upon the Finance Department in favor of such applicant for the amount of refund so certified.

NOW THEREFORE BE IT RESOLVED that the Town Council authorizes a request that the Finance Department shall issue the payments for the certified refunds.

Dated at Watertown, Connecticut this 21st day of September, 2026.

Jonathan Ramsay, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on September 21, 2026 the foregoing resolution was moved for adoption by Councilman/Councilwoman _____.
The motion was supported by Councilman/Councilwoman _____.

Motion declared adopted.

Susan King, Clerk
Watertown Town Council

ACTION TAKEN BY THE TOWN COUNCIL: Refund Property Taxes, Interest and Fees of \$_____ refunds were authorized to the below applicants.
At a regular meeting of the Town Council held on _____,

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Reason	Tax	Int	L/F	Total
2025-03-0050051	ACAR LEASING LTD	PO BOX 1990	FORT WORTH, TX	2023/1GTRUCEK4PZ240987	12-129 Refund of Excess	73.45	-	-	73.45
2025-03-0050089	ACAR LEASING LTD	PO BOX 1990	FORT WORTH, TX	2022/1GCGTCEN7N1298866	12-129 Refund of Excess	271.26	-	-	271.26
2025-03-0050094	ACAR LEASING LTD	PO BOX 1990	FORT WORTH, TX	2022/3GKALYEV6NL312093	12-129 Refund of Excess	268.10	-	-	268.10
2025-03-0053283	CCAP AUTO LEASE LTD	1601 ELM ST STE 800	DALLAS, TX	752012023/1C4RIHAG3PC565317	12-129 Refund of Excess	287.60	-	-	287.60
2025-03-0053290	CCAP AUTO LEASE LTD	1601 ELM ST STE 800	DALLAS, TX	752012024/1C4RIYB67RC113895	12-129 Refund of Excess	446.21	-	-	446.21
2023-01-0004714	COTALITY	PO BOX 9202	COPPELL, TX	750127 DEPOT ST	12-129 Refund of Excess	3,123.83	-	-	3,123.83
2024-01-0004718	COTALITY	PO BOX 9202	COPPELL, TX	750127 DEPOT ST	12-129 Refund of Excess	3,307.71	-	-	3,307.71
2025-03-0054507	CUTTITA BRIAN OR LYNN	83 SILLS DR	OAKVILLE, CT	0672014/1G1PA5SG4E7221613	12-129 Refund of Excess	21.03	-	-	21.03
2025-03-0055182	DEMAS DONALD C	PO BOX 522	WATERTOWN, CT	2024/2HKRS4H74RH428261	12-129 Refund of Excess	53.65	-	-	53.65
2025-03-0055640	DIVERGILIO CAROL A	92 MILLIKEN RD	OAKVILLE, CT	0672013/2HKRM4H70DH66577	12-129 Refund of Excess	15.02	-	-	15.02
2025-03-0057845	GENERAL WELDING AND	977 ECHO LAKE RD	WATERTOWN, CT	2002/13N14020121515488	12-129 Refund of Excess	12.92	-	-	12.92
2025-03-0058324	GRANITTO GABRIELLE E	46 CHESTNUT CT	WATERTOWN, CT	2012/5XYZKDAG2CG117856	12-129 Refund of Excess	67.77	-	-	67.77
2025-03-0059782	HYUNDAI LEASE TITLING	14100 WILDWOOD PKW	ATLANTA, GA	3032023/KM8K6CAB1PU963027	12-129 Refund of Excess	425.67	-	-	425.67
2025-03-0059798	HYUNDAI LEASE TITLING	14100 WILDWOOD PKW	ATLANTA, GA	3032023/KM8K6CAB9PU999547	12-129 Refund of Excess	283.91	-	-	283.91
2025-03-0059830	HYUNDAI LEASE TITLING	14100 WILDWOOD PKW	ATLANTA, GA	3032023/3KPF24AD2PE606396	12-129 Refund of Excess	111.93	-	-	111.93
2025-01-0003937	JDH FAMILY VENTURES LL	1215 WOODTICK RD	WOLCOTT, CT	06156 WARNER AVE	12-129 Refund of Excess	2,204.79	-	-	2,204.79
2025-03-0060866	KOHLBERG MICHAEL C	109 OLD FARMS RD	WATERTOWN, CT	2023/1HD1TC618PB956062	12-129 Refund of Excess	60.05	-	-	60.05
2025-03-0061585	LEACH FELICIA M	6 MUNSON RD	WATERTOWN, CT	2016/4S4BSACC8G3327880	12-129 Refund of Excess	21.51	-	-	21.51
2025-03-0063854	MILLARD LAURA A	PO BOX 109	OAKVILLE, CT	0672011/3N1BC1CP0BL414788	12-129 Refund of Excess	9.50	-	-	9.50
2024-03-0065314	PALMER MARTIN J	7 SHARON LN	WATERTOWN, CT	2006/5GRGN23UX6H115823	12-129 Refund of Excess	160.50	-	-	160.50
2025-03-0057673	PRO CONVERSION CORP	122 LEDGEWOOD RD	WATERTOWN, CT	2009/WAUMV94E99N002243	12-129 Refund of Excess	54.74	-	-	54.74
2025-03-0066665	RADCLIFFE LISA M	5007 SIPES PLACE	INDIAN TRAIL, NC	2024/1N4BL4EW0RN320056	12-129 Refund of Excess	50.35	-	-	50.35
2025-03-0066666	RADCLIFFE WENDELL D	5007 SIPES PLACE	INDIAN TRAIL, NC	2023/3GTPIUEK4PG271751	12-129 Refund of Excess	74.98	-	-	74.98
2025-03-0067403	ROMANO STACY E	307 NEILL DR	WATERTOWN, CT	2023/5N1DR3CC9PC273313	12-129 Refund of Excess	60.50	-	-	60.50
2025-03-0067716	SACCHI GEORGE N	320 GEORGETOWN DR	WATERTOWN, CT	2012/5XYZHDAG0CG127851	12-129 Refund of Excess	12.26	-	-	12.26
2025-03-0068409	SHARKEY DANIEL J	160 FALLS TER	OAKVILLE, CT	0672017/JN1BJ1CR2HW140293	12-129 Refund of Excess	36.76	-	-	36.76
2022-03-0068743	SMITH DANIEL J	72 LONE OAK AVE	WATERBURY, CT	(2018/5NPD74LF1JH384055	12-129 Refund of Excess	213.09	190.40	5.00	408.49
2025-03-0070694	VCFS AUTO LEASING CO	1800 VOLVO PL	MAHWAH, NJ	0742023/YV40621N1P1961633	12-129 Refund of Excess	533.21	-	-	533.21
TOTAL						12,262.30	190.40	5.00	12,457.70

Susan King, Clerk of the Town Council